

CORRESPONDENCE UPDATE – INFORMATION REPORT

Background

1. Following most Committee meetings, the Chair writes a letter to the relevant Cabinet Member or officer, summing up the Committee's comments and recommendations regarding the issues considered during that meeting. This cover report provides a record of those letters and any other correspondence received since the previous Committee meeting.

Issues

2. At the Committee meeting on the 10th March 2015 Members considered the following items:
 - Environment & Strategic Planning, Highways, Traffic & Transport Directorates – Performance Report Quarter 3 – 2014/15;
 - Recycling & Waste Restricting Programme 2015 – 2018.
3. After the meeting letters were sent by the Chair on behalf of the Committee to Councillor Bob Derbyshire, Cabinet Member for the Environment and Councillor Ramesh Patel, Cabinet Member for Transport, Planning & Sustainability. Copies of the letters have been attached to the report as **Appendices 1 & 2**.
4. At the Committee meeting on the 14th April 2015 Members considered the following items:
 - Cardiff Student Community Partnership – 2015 to 2018 Action Plan;
 - Improving Scrutiny Project.

5. After the meeting letters were sent by the Chair on behalf of the Committee to Councillor Bob Derbyshire, Cabinet Member for the Environment and Councillor Dan De'Ath, Cabinet Member for Safety, Engagement & Democracy. Copies of the letters have been attached to the report as **Appendices 3 & 4**.
6. Since the last correspondence report on the following replies have been provided to letters written on behalf of the Environmental Scrutiny Committee. These are listed below:
 - A letter to the Cabinet Member for Transport, Planning & Sustainability resulting from the Environmental Scrutiny Committee meeting held on the 9th December 2014 – **Appendix 5**;
 - A letter to the Cabinet Member for Corporate Services & Performance resulting from the Environmental Scrutiny Committee meeting held on the 3rd February 2015 – **Appendix 6**;
 - A letter to the Cabinet Member for Transport, Planning & Sustainability resulting from the Environmental Scrutiny Committee meeting held on the 3rd February 2015 – **Appendix 7**;
 - A letter to the Cabinet Member for Environment resulting from the Environmental Scrutiny Committee meeting held on the 10th March 2015 – **Appendix 8**.

Legal Implications

7. The Scrutiny Committee is empowered to enquire, consider, review and recommend but not to make policy decisions. As the recommendations in this report are to consider and review matters there are no direct legal implications. However, legal implications may arise if and when the matters under review are implemented with or without any modifications. Any report with recommendations for decision that goes to Cabinet/Council will set out any legal implications arising from those recommendations. All decisions taken by or on behalf of the Council must (a) be within the legal powers of the Council; (b) comply with any procedural requirement imposed by law; (c) be within the powers of the body or person exercising powers on behalf of the Council; (d) be undertaken in accordance with the procedural requirements imposed by the Council e.g. Scrutiny Procedure Rules; (e) be fully and properly informed; (f) be properly

motivated; (g) be taken having regard to the Council's fiduciary duty to its taxpayers; and (h) be reasonable and proper in all the circumstances.

Financial Implications

8. The Scrutiny Committee is empowered to enquire, consider, review and recommend but not to make policy decisions. As the recommendations in this report are to consider and review matters there are no direct financial implications at this stage in relation to any of the work programme. However, financial implications may arise if and when the matters under review are implemented with or without any modifications. Any report with recommendations for decision that goes to Cabinet/Council will set out any financial implications arising from those recommendations.

RECOMMENDATIONS

9. The Committee is recommended to note the content of the letter contained in **Appendices 1, 2, 3, 4, 5, 6, 7 & 8**

Marie Rosenthal

County Clerk and Monitoring Officer

13th May 2015